



**BURBANK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Thursday, May 21, 2026

5:00 p.m. - Closed Session

6:00 p.m. - Open Session

Burbank City Hall
275 E. Olive Avenue
Burbank, California

AGENDA

The entire agenda packet is available for review online at www.burbankusd.org/boemeetings; at the District Office Building, Superintendent's Office, 1900 W. Olive Ave., Burbank, 91506; and at the Reference Desk in all Burbank City Libraries at: 110 N. Glenoaks, Burbank, 91502; 300 N. Buena Vista, Burbank, 91505; and 3323 W. Victory Blvd., Burbank, 91505.

1. CALL TO ORDER

1.a NOTICE TO THE PUBLIC

The District is providing alternatives to in-person attendance for viewing and participating. Any individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction during one of the three Public Comments sections.

Instructions for Virtual Public Speakers Who Wish to Address the Board:

1. Speakers who wish to provide a Public Comment virtually should sign up at this link: <https://forms.gle/XrYpZ7M2hMb1LJCS7> 3pm on Wednesday, May 20th. Please indicate if your comment pertains to (1) an item on this agenda, or (2) a subject within the jurisdiction of the Board of Education. Closed Session Public Comments must be given in person.

2. The Zoom Webinar will open at 5:30 p.m. Speakers are asked to rename their Zoom profile to indicate their full name to expedite this process. Please note that only those individuals who have signed up to speak prior to 3:00 p.m. on the day before, will be allowed to enter the Zoom Webinar. Speakers will receive an email Wednesday afternoon with the Zoom Webinar login details.

3. When it is time for a speaker to address the Board, the speaker's name will be called and the speaker should activate their microphone and camera. Speakers must be present in the Zoom Webinar when their name is called in order to address the Board. Speakers are also requested to state their name (and their pronouns, if desired) prior to addressing the Board. Please note that the chat function will be disabled.

4. After a speaker completes their public comment, or if the five-minute (5) time limit has

been reached, the speaker will be removed from the Zoom Webinar and can continue watching the meeting by streaming it at www.burbankusd.org/boemeetings

5. If you would like to make a Public Comment and require Armenian, Spanish, or ASL translation, please email stephaniebeauregard@burbankusd.org prior to 3:00 p.m. the day before the meeting to receive a registration link.

2. REQUESTS TO ADDRESS THE BOARD

2.a Public Communications on Closed Session Agenda Items (In-Person Only)

An individual or group representative may address the Board of Education on any Closed Session agenda item by completing a white request card. Speakers are requested to state their name prior to speaking to the Board. Not more than five (5) minutes may be allotted to each speaker, except by unanimous consent of the Board of Education. The Superintendent may refer the matter to the proper department for review.

2.b Staff Responses

2.c Board Members' Responses

3. CLOSED SESSION

The Board will meet in Closed Session for the purpose of the following:

3.a Conference with Labor Negotiator, Pursuant to Government Code 54957.6

Agency Negotiator: Jason Hasty

Employee Organizations: Burbank Teachers Association (BTA) & California School Employees Association (CSEA)

3.b Public Employee Appointment/Employment Government Code section 54957

Title: Assistant Superintendent Human Resources

3.c Expelled Students for Readmittance in the Burbank Unified School District, as per Board Policy 5144 and Education Code 48917

The Board of Education will be meeting in closed session pursuant to Board Policy 5144 and Education Code 48917 to consider the readmittance recommendation report from the District Transfer Review Committee for Students 960041079 and 960026727, as presented.

3.d Action on Student Expulsion

The Board of Education will take action in closed session pursuant to Education Code Section 48915(a)(1)(b), 48900(a)(1), & 48900 (b) on the expulsion recommendation by the Administrative Hearing Panel for Student 960043800, as presented.

3.e Conference with Legal Counsel - Existing Litigation Pursuant to Government Code

Â§54956.9 (b)(1) and (b)(3)(A)

Final Settlement Agreement for Special Education Student 960016948

3.f Conference with Legal Counsel - Anticipated Litigation

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: (2 cases)

4. RECONVENE IN PUBLIC SESSION/PLEDGE OF ALLEGIANCE/LAND

ACKNOWLEDGEMENT

When the Board of Education reconvenes in Public Session, the Board may make any required disclosures regarding actions taken in Closed Session or adopt any appropriate resolutions concerning these matters.

“We acknowledge the traditional, ancestral, unceded territory of the Chumash, Tongva, Fernandeano Tataviam, and First Nations on which we are learning, educating, and living.”

5. REPORTING ON CLOSED SESSION

6. ADJUSTMENTS TO THE AGENDA

The Board President will announce any requests for adjustments to the meeting agenda.

7. ITEMS FOR FUTURE AGENDAS

8. PRESENTATIONS / RECOGNITIONS

8.a Recognition of the 2026 Burbank Unified School District Teachers of the Year Human Resources Services, recommends that the Board of Education recognize the 2026 Burbank Unified School District Teachers of the Year, as presented.

[Recognition of the 2026 Burbank Unified School District Teachers of the Year.pdf](#)

8.b Recognition of the 2026 Burbank Unified School District Classified Employees of the Year Human Resources Services, recommends that the Board of Education recognize the Burbank Unified School District Classified Employees of the Year, as presented.

[Recognition of the 2026 Burbank Unified School District Classified Employees of the Year.pdf](#)

8.c Report on Fiscal Crisis & Management Assistance Team (FCMAT) Fiscal Health Risk Analysis

Jason Hasty, Interim Superintendent of Business Services, will introduce a representative from Fiscal Crisis & Management Assistance Team (FCMAT), who will present the findings of the Fiscal Health Risk Analysis.

[FCMAT Health Risk Analysis 052126.pdf](#)

9. REPORTS FROM THE BOARD AND STAFF

9.a Student Representatives

Natalie Garibyan, Burbank High School; Haily Hoang, John Burroughs High School; and Hayk Smbatyan, Monterey High School, will report on activities at their respective schools.

9.b Burbank Teacher's Association (BTA), California School Employees Association (CSEA), Burbank Association of School Administrators (BASA)

Sarah Schwartz; BTA President, Laura Bauman, CSEA President, and Laura Flosi, BASA President will report on association business.

9.c Reports from the Superintendent

Oscar Macias, Interim Superintendent, will report on items of interest to the Board of Education and the community.

10. REQUESTS TO ADDRESS THE BOARD

- 10.a Public Communications on Agenda Items and on Any Subject Within the Jurisdiction of the School Board
An individual or group representative may address the Board of Education on items on the agenda and on any subject within its jurisdiction by completing a white request card. Speakers are requested to state their name prior to speaking to the Board. Not more than five (5) minutes total may be allotted to each speaker, except by unanimous consent of the Board of Education. The president of the Board of Education has the discretion to prioritize speakers with precedence given to students and employees. The Superintendent may refer the matter to the proper department for review.
- 10.b Superintendent's Comments
Oscar Macias, Interim Superintendent, will respond to public comment.
- 10.c Board Members' Responses
Board Members will respond to public comment.

11. REPORTS TO THE BOARD

- 11.a National Student Clearinghouse Data
Robyn Anders, Director of Instructional Technology & Accountability, Instructional Services will report to the Board of Education on the National Student Clearinghouse Data for Burbank Unified School District Graduates, as presented.
[Report on National Clearinghouse Data.pdf](#)

12. NEW AND/OR UNFINISHED BUSINESS

- 12.a Adoption of Resolution 49 In Recognition and Celebration of Yard Supervisors and Campus Supervisors
Oscar Macias, Interim Superintendent recommends that the Board of Education adopt Resolution No. 49 In Recognition and Celebration of Yard Supervisors and Campus Supervisors, honoring the essential contributions of Yard Supervisors and Campus Supervisors to student safety, school climate, and the overall success of Burbank Unified School District schools, as presented.
[Resolution 49 Recognition and Celebration of Yard Supervisors and Campus Supervisors.pdf](#)
- 12.b Adoption of Resolution 50 - Proclaiming May 22, 2026 as Harvey Milk Day
Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education adopt Resolution 50 - Proclaiming May 22, 2026 as Harvey Milk Day, as presented.
[Resolution 50 Harvey Milk Day Proclamation 5 21 26.pdf](#)
- 12.c Adoption of Resolution 51 Ordering a Governing Board Member Election
Oscar Macias, Interim Superintendent, recommends that the Board of Education adopt Resolution 51 Ordering a Governing Board Member Election, as presented.
[Adoption_of_Resolution_51_Ordering_Election.pdf](#)
- 12.d Approval of 2025-2026 Expanded Learning Opportunities Program Plan
Peter Knapik, Assistant Superintendent, Educational Services, recommends that the Board of Education approve the Expanded Learning Opportunities Program Plan effective July 1, 2025, through June 30, 2026, and that authority to sign this agreement be exercised pursuant to BUSD AR 3314, as presented.

[Approval of ELOP Plan 2025-2026.pdf](#)

- 12.e Second Reading of Revised Board Policy and Administrative Regulations
Peter Knapik, Assistant Superintendent of Educational Services, will facilitate the Boards second reading of the proposed revision to Board Policies and Administrative Regulations, as presented.
[Second Reading of Revised Board Policy and Administrative Regulations.pdf](#)
- 12.f Approval of Agreement with Family Service Agency of Burbank to Provide School-Based Counseling Services in 2026-2027
Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve the agreement between the Burbank Unified School District and the Family Service Agency of Burbank, to provide individual and group counseling to elementary and secondary school pupils, as required, effective July 1, 2026 through June 30, 2027, not to exceed \$142,000 (010-01500.0-71500-31100-5810-7420000) LCAP supplemental funds, and that the authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.
[Agreement with FSA School for School Based Counseling 05.21.26.pdf](#)
- 12.g Approval of Extended Agreement Between Burbank Unified School District and YMCA of Metropolitan Los Angeles
Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve the extended Agreement between the Burbank Unified School District and the YMCA of Metropolitan Los Angeles, to provide child care services, effective July 1, 2025 through August 31, 2026, and the authority to sign the agreement be exercised pursuant to BUSD AR 3314, as presented.
[YMCA Horace Mann Extension Agreement 5. 21. 26..pdf](#)
- 12.h Approval of New Classified Management Position- Public Information Officer (PIO)
Human Resources Services, recommends that the Board of Education approve the establishment of the Public Information Officer (PIO), a Classified Management position on Salary Schedule B, Range B (General Fund), effective May 22, 2026, to strengthen districtwide communication, enhance transparency, support crisis response, and ensure alignment between District initiatives and community engagement, as presented.
[Approval of New Classified Management Position- Public Information Officer \(PIO\).pdf](#)
- 12.i Approval of Revised and New Job Descriptions and Placement on the Classified Managers Salary Schedule B for Nutrition Services Positions
Human Resources Services recommends that the Board of Education approve the revised and new job descriptions for the Assistant Director of Nutrition Services, Chef Manager, Nutritionist and Field Supervisor positions, and approve placement of the new and revised positions on the Classified Managers Salary Schedule B, effective May 22, 2026, funded through Fund 13 (Cafeteria Fund), as presented.
[Approval of Revised and New Job Descriptions and Placement on the Classified Manager Salary Schedule B for Nutrition Services Positions.pdf](#)
- 12.j Approval of New Classified Management Position- Fiscal Compliance Supervisor
Human Resources Services, recommends that the Board of Education approve the establishment of the Fiscal Compliance Supervisor (Bond Program) position, a Classified Management position on Salary Schedule B, Range B, effective May 22, 2026, and funded

50% through Measure ABC and 50% through the General Fund, to strengthen fiscal oversight, ensure compliance, and support successful implementation of the Districts bond program, as presented.

[Approval of New Classified Management Position- Fiscal Compliance Supervisor.pdf](#)

12.k Approval of Job Description for Assistant Superintendent of Special Education and Student Support Services

Human Resources Services, recommends that the Board of Education approve the Job Description for Assistant Superintendent of Special Education and Student Support Services, effective May 22, 2026, as presented.

[Approval of Job Description for Assistant Superintendent of Special Education and Student Support Services.pdf](#)

12.l Approval of Job Description for Athletic Trainer on Classified Supervisors and Managers Salary Schedule B, Range K

Human Resources Services, recommends that the Board of Education approve the Job Description for Athletic Trainers on Classified Supervisors and Managers Salary Schedule B, Range K, effective May 22, 2026, as presented.

[Approval of Job Description for Athletic Trainer on Classified Supervisors and Managers Salary Schedule B Range K.pdf](#)

12.m Approval of Consultant Services Agreement with the School Employers Association of California (SEAC) for Human Resources Support

Human Resources Services recommends that the Board of Education approve the Consultant Agreement between the Burbank Unified School District and the School Employers Association of California (SEAC) to provide Human Resources Support, effective May 22, 2026 through June 30, 2026, as presented.

[Approval of Constulant Services Agreement with the School Employers Association of California \(SEAC\) for Human Resources Support.pdf](#)

12.n Amended Agreement for Professional Services (Human Resources)

Human Resources Services, recommends that the Board of Education amend the Agreement for Professional Services between the Burbank Unified School District and Alpha Interpreters, to provide American Sign Language interpreting to employees with an increase of \$80,000.00 (010-00000.0-00000-72000-5850-7550000), effective August 1, 2025 through June 30, 2026, and that authority to sign the agreement be pursuant to BUSD--AR 3314, as presented.

[Amended Agreement for Professional Services \(Human Resources\).pdf](#)

12.o Amended Agreement for Professional Services, Atkinson, Andelson, Loya, Ruud & Romo (General Fund)

Administrative Services recommends that the Board of Education amend the agreement between Burbank Unified School District and Atkinson, Andelson, Loya, Ruud & Romo to perform specific services, effective July 1, 2024 through June 30, 2026, not to exceed \$1,200,000 per year (01.0-00000.0-00000-72000-5820-7400000), and that authority to sign the agreement be exercised pursuant to BUSDâ€™AR 3314, as presented.

Note: The agreement was originally approved on September 5, 2024 for a total not to exceed \$225,000. A prior amendment increased the budgeted amount by \$320,000, resulting in a not to exceed amount of \$545,000. This amendment increases the budgeted amount by an

additional \$655,000, due to outstanding invoices and projected legal costs through June 30, 2026. The new not to exceed amount is \$1,200,000.

[AALRR Agreement Amended 052126.pdf](#)

12.p Approval of List of Selected Firms for On-Call Civil Engineering and Land Surveying Services for the ABC Bond Program and Other District Projects

The Administrative Services Department recommends that the Board of Education approve the award of the firms listed in Exhibit A to provide on-call Civil Engineering and Land Surveying Services for the ABC Bond Program and other projects throughout the District, as presented.

[On Call Civil Engineering.pdf](#)

12.q Approval of Professional Services Agreement, Flewelling & Moody, Water Main Replacement, John Muir Middle School (Measure ABC Bond Fund)

The Administrative Services Department recommends that the Board of Education approve a professional services agreement between Burbank Unified School District and Flewelling & Moody for the Water Main Replacement at John Muir Middle School, effective May 22, 2026 to May 21, 2027, not to exceed \$4,000 (21.0-00000.0-91018-85000-6170-3220000) Measure ABC Bond Fund, and that the authority to sign the agreement be exercised pursuant to BUSD -AR3314, as presented.

[John Muir Water Main.pdf](#)

12.r Approval of Professional Services Agreement, Flewelling & Moody, Design of Shade Structure, Playground Area, Walt Disney Elementary School (Measure ABC Bond Fund)

The Administrative Services Department recommends that the Board of Education approve a professional services agreement between Burbank Unified School District and Flewelling & Moody for Design of Shade Structure in the Playground Area at Walt Disney Elementary School, effective May 22, 2026 to May 21, 2027, not to exceed \$30,000 (21.0-00000.0-91022-85000-6170-2010000) Measure ABC Bond Fund, and that the authority to sign the agreement be exercised pursuant to BUSD - AR3314, as presented.

[Disney Shade Structure.pdf](#)

12.s Approval of Professional Services Agreement, DSK Architects, Architectural Services, Security Reconfiguration/ADA Upgrades, George Washington Elementary School (Measure ABC Bond Fund)

The Administrative Services Department recommends that the Board of Education approve a professional services agreement between Burbank Unified School District and DSK Architects for Architectural Services for Security Reconfiguration/ADA Upgrades at George Washington Elementary School, effective May 22, 2026 through May 21, 2027, not to exceed \$315,480.00 (21.0-00000-0-00000-85000-6250-20160000) Measure ABC Bond Fund, and that authority to sign the agreement be exercised pursuant to BUSD AR3314, as presented.

[5-21 PSA_Washington_DSK.pdf](#)

12.t Approval of Additive Change Order No. 2 to Agreement with AMS.NET LLC (MGT) for 2025 E-Rate Network and Wireless Infrastructure Projects SPURR Mini-Bid (Bond Funds)

James Avery, Director of Information Technology and Education Support, recommends that the Board of Education approve additive change order No. 2 to the agreement between Burbank Unified School District and AMS.NET LLC (MGT) for the 2025 E-Rate Network and Wireless Infrastructure Projects SPURR Mini-Bid, not to exceed \$6,126,590.53, (21.0-

00000.0-92000-85000-6249-7730000) Bond Funds, and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

[Approval_Change_Order_2_AMS_2025_E-Rate_Network_and_Wireless_Infrastructure_Project_052126.pdf](#)

- 12.u Approval of Award of Contract, Hellas - Tencate, CMAS 4-24-10-1011 Memorial Field Synthetic Turf Renovation, John Burroughs High School (Measure ABC Bond Fund)
The Administrative Services Department recommends that the Board of Education approve an award of contract between Burbank Unified School District and Hellas - Tencate for the CMAS 4-24-10-1011 Memorial Field Synthetic Turf Renovation at John Burroughs High School, effective May 22, 2026 through May 21, 2027, not to exceed \$1,154,995.60 (21.0-00000.0-91017-85000-6170-4320000) Measure ABC Bond Fund and that authority to sign the agreement be exercised pursuant to BUSD AR3314, as presented.

[AOC_Hellas_Tencate_Mem_Field_Synthetic_Turf_JBHS_Measure_ABC_Bond_Fund.pdf](#)

- 12.v Approval of Award of Contract, Beynon Sports, CMAS 4-12-78-0063S Synthetic Track Resurfacing, Burbank High School (Growth Fund)
The Administrative Services Department recommends that the Board of Education approve an award of contract between Burbank Unified School District and Beynon Sports for the CMAS 4-12-78-0063S Synthetic Track Resurfacing at Burbank High School, effective May 22, 2026 through May 21, 2027, not to exceed \$463,687 (25.0-00000.0-91017-85000-6170-4310000) Growth Fund and that authority to sign the agreement be exercised pursuant to BUSD - AR3314, as presented.

[AOC_Beynon_Synthetic_Track_BHS_Growth_Fund.pdf](#)

- 12.w Acceptance of Gifts

Oscar Macias, Interim Superintendent, recommends that the Board of Education take formal action accepting the following gifts to the District, and that the Board President convey appreciation to the donors, as presented.

[Gift_Report_052126.pdf](#)

13. CONSENT AGENDA

All items on the Consent Agenda are considered by the Superintendent to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Agenda at the request of any Board member and acted on separately.

- 13.a Approval of Minutes

[Minutes_5.7.26_UNOFFICIAL_AM.pdf](#)

- 13.b Approval of the 2025-2026 Purchase Order Report

Administrative Services recommends that the Board of Education approve purchase orders for 2025-2026 as listed through April 27, 2026, as presented.

[2025-2026_PURCHASE_ORDER_REPORT.pdf](#)

- 13.c Warrants Report - April 1, 2026 through April 30, 2026

For informational purposes, Administrative Services submits to the Board of Education the Warrants Report in the total amount of \$7,432,134.46, for warrants issued April 1, 2026 through April 30, 2026, as presented.

[Warrants_Report_-_April_1,_2026_-_April_30,_2026.pdf](#)

- 13.d Miscellaneous Receipts Report - April 1, 2026 - April 30, 2026

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For informational purposes, Administrative Services submits to the Board of Education the Miscellaneous Receipts Report in the total amount of \$1,357,811.56, for receipts from April 1, 2026 through April 30, 2026, as presented.

[Miscellaneous Receipt Report - April 1, 2026 - April 30, 2026.pdf](#)

13.e Approval of Personnel Report Number 25-26-20

Human Resources Services, recommends that the Board of Education approve Personnel Report number 25-26-20, covering Certificated and Classified personnel, and consisting of Pages 1 to 11 inclusive, as presented.

[Personnel Report 25-26-20.pdf](#)

13.f Burbank High School Cheer Teams (Overnight) Field Trip

Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve the Burbank High School Cheer Teams (Overnight) Field Trip request to participate in the USA Cheer Camp in Pomona, CA from Thursday, July 16, 2026 through Sunday, July 19, 2026, as presented.

[BHS Cheer Team Overnight Field Trip 5 21 26.pdf](#)

13.g Approval of Amended Authorization of Signatures

Administrative Services recommends that the Board of Education approve the amended authorization of signatures, for the period of May 22, 2026 through June 30, 2026, as presented.

[Amended Authorization Signatures 25-26 052126.pdf](#)

13.h Approval of Software License and Maintenance Agreement with Smartetools, Inc. (General Fund)

Administrative Services recommends that the Board of Education approve the Software License and Maintenance Agreement between Burbank Unified School District and Smartetools, Inc. for financial software support services, not to exceed \$64,000, (01.0-00000.0-00000-77000-5840-7470000) effective July 1, 2026, through June 30, 2027, and that authority to sign the agreement be exercised pursuant to BUSD AR3314, as presented.

[SmarteFinance License Agreement 052126.pdf](#)

13.i Approval of Final Settlement Agreement (Special Education)

Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve Final Settlement Agreement for Special Education student 960016948, total not to exceed \$145,595, (01.0-65000.0-50010-36000-5813-7440000), 2025-2026 school year through June 30, 2027 and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

[SPED Student 960016948 Settlement Agreement.pdf](#)

13.j Approval of Agreement for Professional Services Provided by California State University Northridge for Special Education Students

Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve an agreement between the Burbank Unified School District and California State University Northridge, to provide Independent Educational Evaluations (IEE) and attend IEPs for Special Education students, not to exceed \$4,600 (01.0-65000.0-57602-11900-5850-7440000), effective July 1, 2026 through June 30, 2027, and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

[SPED Professional Services California State University Northridge.pdf](#)

13.k Approval of Agreement for Professional Services Provided by Paradigm Healthcare for Special Education

Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve an agreement between Burbank Unified School District and Paradigm Healthcare, to provide Medi-Cal Local Education Agencies (LEA) billing options services for the 2026-2027 fiscal year(s), with the understanding that it will automatically renew for an additional period of twenty-four (24) months unless the District or Paradigm Healthcare provides written notice of cancellation ninety (90) days prior to the renewal date, not to exceed \$120,000 (\$80,004.00 Special Ed) 01.0-95640.0-50010-27000-5850-7448000, (\$39,996.00 Student Services) 01.0-95640.0-00000-27000-5850-7728000, effective July 1, 2026 through June 30, 2029, and that authority to sign the agreement be exercised pursuant to BUSD AR 3314, as presented.

[SPED Professional Services Paraidgm Healthcare.pdf](#)

13.l Approval of Agreement for Professional Services Provided by Synthesis Behavior LLC for Special Education

Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve an agreement between the Burbank Unified School District and Synthesis Behavior LLC for Special Education student 960045323, for a total not to exceed of \$3,500 (01.0-65360.0-57602-11900-5850-7440000), effective May 22, 2026 through December 30, 2026, and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

[SPED Student 960045323 Synthesis Behavior LLC.pdf](#)

13.m Approval of Agreement for Professional Services Provided by EverDriven Technologies, LLC F/K/A/ ALS Schools for Special Education Students

Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve an agreement between the Burbank Unified School District and EverDriven Technologies, LLC F/K/A ALC Schools for transportation services for Special Education Students on an as needed basis, effective July 1, 2026, through June 30, 2027, not to exceed \$75,000 (01.0-07240.0-50010-36000-5812-7440000), and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

[SPED Professional Services EverDriven Technologies, LLC.pdf](#)

13.n Approval of Instructional Consultant Services

Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve the instructional consultant services for on-site student learning support and staff development and exercise authority to sign the agreements pursuant to BUSD-AR 3314, as presented.

[Approval of Instructional Consultants redacted 5 21 26.pdf](#)

13.o Ratification of Agreement for Instructional Consultant Services

Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education ratify the instructional consultant services for on-site student learning support and staff development and exercise authority to sign the agreements pursuant to BUSD-AR 3314, as presented.

[Ratification of Instructional Consultants 5 21 26.pdf](#)

13.p Approval of Additive Change Order No.7, Hart Design Build Inc., Bid 2425-003: Aquatic Center Modernization, Burbank High School (Capital Outlay)

The Administrative Services Department recommends that the Board of Education approve additive change order No.7 between Burbank Unified School District and Hart Design Build Inc., for Bid 2425-003: Aquatic Center Modernization at Burbank High School, not to exceed \$3,613,938.33 (40.0-90329-0-00000-85000-6250-4310000) Capital Outlay, and that authority to sign the agreement be exercised pursuant to BUSD - AR3314, as presented [BHS Pool CO.pdf](#)

- 13.q Approval of Additive Change Order No.1, GameTime C/O Great Western Recreation, Retrofit Play Structure, Playground, Joaquin Miller Elementary School (Growth Funds)
The Administrative Services Department recommends that the Board of Education approve additive change order No.1 between Burbank Unified School District and GameTime C/O Great Western Recreation to Retrofit the Play Structure in the Playground at Joaquin Miller Elementary School, not to exceed \$27,354.67 (250-00000.0-91006-85000-6170-210-0000) Growth Funds, and that authority to sign the agreement be exercised pursuant to BUSD - AR3314, as presented.

Note: The \$9,373.72 increase, bringing the not to exceed to \$27,354.67, is to add the following playground equipment to the scope of work:
-Funnel Enclosure with Barrier
-Ridge Climber
-5 FT Leaning Wall Climber

The initial playground equipment is already in the process of shipping and couldn't be cancelled. The new selected equipment is being added to the original scope but upon arrival, the initial items will be deducted once returned.

In addition, the funding is being changed to Growth Funds to accommodate the incoming TK program with safe and appropriate playground equipment that is required to be accessible for ages 2-5. The new designs will increase the number of play activities and will add to the play experience for TK students who will be able to enjoy these new structures.
[ADD CO1_Gametime_Miller Playground_RRM.pdf](#)

- 13.r Approval of Agreement between Burbank Adult School and Telemedcore
Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve the agreement between Burbank Adult School and Telemedcore effective immediately, not to exceed \$58,012.50 (11.0-63910.0-41104-10000-5840-5330000) and the authority to sign the Agreement be exercised pursuant to BUSD AR 3314 as presented.
[BAS - Telemedcore Agreement \(2\) 5 21 26.pdf](#)

13.s Approval of Amended Memorandum of Understanding (MOU) between Burbank Unified
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School District (Burbank Adult School) and 986 Pharmacy
Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve the amended Memorandum of Understanding (MOU) between Burbank Unified School District (Burbank Adult School) and 986 Pharmacy, as presented.
[AMENDED BAS 986 Pharmacy 5 21 26.pdf](#)

- 13.t Approval of University Agreement- Santa Clara University
Human Resources Services, recommends that the Board of Education approve the University Agreement between the Burbank Unified School District and Santa Clara University, to provide educational experience for student teachers effective June 1, 2026 through until terminated five (5) years on July 31, 2031, and that authority to sign the Agreement be exercised pursuant to BUSD--AR 3314, as presented.
[Approval of University Agreement- Santa Clara University.pdf](#)
- 13.u Approval of Rental Agreement, Mike Brown Grandstands, Inc., Burbank High School (BHS Site Fund/Football Trust)
The Administrative Services Department recommends that the Board of Education approve a rental agreement between Burbank Unified School District and Mike Brown Grandstands, Inc., for temporary rental bleachers at Burbank High School, effective August 17, 2026 through October 19, 2026, not to exceed \$9,000 (010-00000-0-11100-10000-4310-431-0000) BHS Site Fund/ (62500) Football Trust, and that authority to sign the agreement be exercised pursuant to BUSD AR3314, as presented.
[AOC_Mike Brown Grandstand_Bleacher Rental_BHS_Site funds.pdf](#)
- 13.v Approval of Agreement, Boss Graphics, Mural Project, Building 7 Tower, John Burroughs High School (JBHS Gift Funds-PTSA)
The Administrative Services Department recommends that the Board of Education approve an agreement between Burbank Unified School District and Boss Graphics for the Mural Project at the Building 7 Tower at John Burroughs High School, effective May 22, 2026 through May 21, 2027, not to exceed \$9,380 (010-90820-0-00000-85000-5890-432-0000) JBHS Gift Funds-PTSA, and that authority to sign the agreement be exercised pursuant to BUSD AR3314, as presented.
[AOA_Boss Graphics_Mural Project bldg 7_JBHS_Gift funds.pdf](#)
- 13.w Approval of Agreement for Professional Services, Webb Design (Cafeteria Fund)
Administrative Services, recommends that the Board of Education approve the agreement between Burbank Unified School District and Webb Foodservice Design to provide professional foodservice planning services in the amount of \$15,000 effective May 22, 2026 (13.0-53100.0-00000-37000-5880-7490000) and that authority to sign the contract pursuant to BUSD AR 3314, as presented.
[Webb Design Agreement 052126.pdf](#)
- 13.x Approval of Award of Contract, Bid #2526-013 Chalmers Construction Services, Site Preparations for Two (2) Relocatable Classrooms, Mingay Burbank Adult School (Adult Education Fund)
The Administrative Services Department recommends that the Board of Education approves an Award of Contract between Burbank Unified School District and Chalmers Construction Services for Site Preparations for the Two (2) Relocatable Classrooms at the Mingay Burbank Adult School, effective May 22, 2026 through May 21, 2027, not to exceed \$380,000.00, including reimbursables (11.0-00000.0-91008-85000-6170-5330000) Adult Education Fund,

and that the authority to sign the agreement be exercised pursuant to BUSD - AR3314, as presented.

[AOC Chalmers final.pdf](#)

13.y John Burroughs High School Construction (Overnight) Field Trip

Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve the John Burroughs High School Construction Design Build team (Overnight) Field Trip request to participate in the National Leadership and Skills Conference June 1, 2026 through Friday, June 5, 2026, as presented

[JBHS Construction National Leadership and Skills Conference Overnight.pdf](#)

14. REPORTS FROM BOARD MEMBERS

14.a Reports from Board Members

Board of Education members will report on items within the jurisdiction of the Board.

15. ADJOURNMENT